

**CITY OF MENASHA**  
**Administration Committee**  
**140 Main Street, 3rd Floor Council Chambers**  
July 7, 2008

**MINUTES**

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**1. CALL TO ORDER**

Meeting called to order by Chairman Wisneski at 6:00 p.m.

**2. ROLL CALL/EXCUSED ABSENCES**

**A. [Roll Call](#)**

PRESENT: Ald. Benner, Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski

EXCUSED: Ald. Michalkiewicz

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, FC Vander Wyst, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Clerk Galeazzi and the Press

**3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

**Minutes to approve:**

**A. [Administration Committee Minutes, 6/16/08](#)**

Moved by Alderman Pack, seconded by Alderman Hendricks to approve minutes

Motion Carried on voice vote

Results:

**4. DISCUSSION**

**A. [Presentation of Life Saving Award to Officer David Jagla \(presented by Chief Stanke\)](#)**

PC Stanke presented a Lifesaving Pin and Certificate to Investigator Dave Jagla for rescuing a toddler who had fallen in the water at Jefferson Park.

**B. [License: Class "B" Application for Oscar Sandoval and Antonio Sandoval, d/b/a El Jaripeo #2 for the premises at 14 Tayco Street for the 2008-2009 licensing year.](#)**

No Questions or Discussion

**C. [Marketing Options for 81-87 Racine and 504 Broad \(Ald. Wisneski\) \(Discussion only\)](#)**

Chairman Wisneski explained the topic of marketing options for 81-87 Racine Street and 504 Broad was touched on at a previous meeting. No other discussion.

Moved by Ald. Pack, seconded by Ald. Benner to table.

**D. [O-10-08 An Ordinance Relation to Dogs in Parks](#)**

Ald. Taylor explained the Parks and Recreation Board agreed with allowing dogs on the Friendship Trail in Jefferson Park until noon on July 4 and the majority of the Board agreed to make the ordinance permanent, not having to revisit the issue after one year.

Ald. Wisneski spoke on the Parks and Recreation Board minutes do not indicated that the Board agreed with making the ordinance permanent. She has a problem with allowing dogs on the trail when workers are setting up for the July 4 park activities and fireworks. She suggests sending the ordinance back to the Parks and Recreation Board for further discussion.

CA/HRD Brandt explained people don't always follow signs. Stricter enforcement would be needed.

**E. [O-11-08 - An Ordinance Amending Title 13 By Making Certain Changes in the District \(121 River Street\)](#)**

Discussion ensued on the purpose of the property, Comprehensive Plan calls for more single family zoning, adjacent property is zoned I-1 Industrial may have problems renting, neighborhood already has mixed land use, original plan submitted to Plan Commission is different. Some of the aldermen had visited the area and see a positive impact on the neighborhood.

CDD Keil gave a brief history of the property. It was a problem area, property was taken for back taxes by Winnebago County and the City purchased the property. It was recommended to raze the house and hold the property for more positive use. The Common Council chose to sell the property as is with R-1 zoning. It is a heavy industrial area with some noise issues and not recommended for residential use. Staff is opposed to the rezoning as the City has adopted a Housing Plan encouraging certain types of two-family dwellings to be converted to single family.

**F. [Accounts payable and payroll for 6/19/08-7/3/08 in the amount of \\$1,158,305.20](#)**

Ck. #17304-Beck Electric-\$482.01 - repair gas pump at Public Works Facility  
Ck. #17596-Tri-County Overhead Door-\$2,652.00 - repair garage door at PWF  
Ck. #17332-McClone Appraisal-\$2,000 - insurance consulting fee (should have been McClone Insurance)  
Ck. #17459-Elan Cardmember-questions on a few charges  
Ck. #17315-Domino's Pizza-\$118.75 - lunch for pool/recreational staff during training  
Ck. #17390, #17396, #17403, #17413-Performance Contracts - invoices from Library  
Ck. #17478-Joyce Klundt-\$50 - Board of Review member  
Ck. #17493-Bob Nelson-\$180 - court reporter for Board of Review  
Ck. #17588-Atty Dawn Shaha-\$1,514.90 - payment for Claim for traffic accident with city vehicle.  
Ck. #17319-Heckrodt Wetland Reserve-\$8,800 - annual requested grant money

## **5. ADJOURNMENT**

**A. [Adjourn](#)**

Moved by Alderman Hendricks, seconded by Alderman Pack to adjourn at 6:49 p.m.

Motion Carried on voice vote

Results:

Respectfully submitted by Deborah A. Galeazzi, City Clerk